



# ST. STEPHEN LUTHERAN CHURCH

## 2018 ANNUAL REPORT

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# Agenda

## OUR MISSION STATEMENT

**St. Stephen** is a **Welcoming** Community,  
**Believing** God loves everyone and all Creation,  
**Sharing** our Spiritual journeys in service and celebration.

## CALL TO ORDER

Jason Fosberg, Vice President

## OPENING PRAYER

Pastor Scott Dunfee

## NOMINATIONS REPORT & ELECTION

Jason Fosberg, Vice President

## TREASURER'S REPORT

Connie Cook

## STAFF REPORTS

Pastor Dunfee • Holly Ray • Lori Funk • Jamie Webster • Kathleen Hollingsworth • Tessa Dailey

## MINISTRY TEAMS & COMMITTEES

Fellowship — Bonnie Beisell

Deepening Our Welcome — Emily Boleyn

Library — Bill Peck

Mutual Ministry — Jill Messecar

Oregon Synod Assembly — Doug & Emily Boleyn

Parish Nurses — Marie Reitz

Property Mgmt. — Audrey Weintz

Quilters — Kari Martinez

Social Concerns — Diane Berreth

Silver Saints — Diane Berreth

Youth & Family — Tessa Dailey

Trust Fund — Tom O'Neil

## REPORT ON ELECTIONS

## ADJOURNMENT/CLOSING PRAYER

## OUR WELCOME STATEMENT

We welcome all who are seeking God's love and grace.

We welcome all because God welcomes all, regardless of race or culture, sexual orientation, gender identity or relationship status.

We welcome all without regard to addictions, physical or mental health, imprisonment or socio-economic circumstances, or anything that too often divides us.

Our unity is in Christ

# Leadership Board President

Dear Friends,

Thank you for letting me serve this past year as the Leadership Board President. What a privilege it is to be in the middle of the life of our church. I have been fortunate to work with church staff and a Board Member with extensive experience and wisdom.

This has been a year of significant loss within our church. Many of our members passed away and other members have been deeply affected by difficult issues in their personal lives. We lovingly remember those members who are no longer among us but who have left such a legacy that we frequently feel their spirit and love as we face challenges in our lives and in the church. Even in loss, our congregation supports one another through prayer and being present for each other. As we move into a new year, let us keep each other in our prayers, that Christ our Savior might be our guide and leader.

With Pastor Scott's announcement of his resignation, this coming year will be one of opportunity for reflection and growth for our congregation. The leadership board has been working on being prepared to lead in a changing world. We recently read the Christian Leadership book "Canoeing the Mountains" by Tod Bolsinger and have had several discussions during our board meetings. From there, we have begun to hold round table discussions to engage more of the congregation in conversation regarding the issues and concerns facing our members. The round table discussions are beginning to bring us into greater understanding with each other. While they are not always comfortable, as we discuss church finances and the future of our church, they are an important opportunity to connect and create a shared vision for our future.

Pastor Scott's announcement that he is resigning has certainly accelerated what we immediately need to work on. We will be continuing to use round table discussions to foster conversations between the Board and church members. In the Lutheran Church there is a well-established process for moving to an interim pastor and then prayerfully working through the process of determining what we are looking for in a new pastor before we begin that search. This process will be an opportunity for our congregation to create a shared vision of St. Stephen's role in our community and our world. With a commitment to support each other and the value we bring to the community, this season in the church will allow us to experience God's work in our lives.

## Executive Assistant

In the few short months I have been here I have made a few changes & cut some costs.

- I have increased the size of the font (12) & changed it to a more easily read font (Calibri) on the slides, bulletin & Quill.
- I have rearranged the bulletin cover to flow better.
- I have eliminated the cost of InDesign & now use Publisher (a free program) to create the weekly Bulletin, monthly Quill, flyers etc.
- I have made the Quill digital this will save the church in copier fees, ink, paper, postage & labels. It is now available through our website, our Facebook page & will be emailed to all members who have provided us with their email address. A handful of copies will be printed to be picked up at the church, for those without computer access.
- I am reorganizing the office and clearing out the clutter.

Initially I was hired to replace Jenn (20 hours per week), but as things played out & Julie resigned as well, I have taken on both roles in the office (30 hours per week with a flex 5 if needed during the busy season). My office hours consist of: Monday 8-2, Tuesday 8-2, Wednesday 8-1, Thursday 8-2 & Friday 8-2.

I am grateful for all the help I have gotten & the patience of everyone as I continue to learn all the intricate parts of this job.

# Preschool

Annual Report  
St. Stephen Lutheran Preschool  
September, 2018

In the 2017-2018 school year we were kept very busy with 35 children in two classes. Our staff members were Lori Funk as Director, Julie Snook as teacher of both morning classes and Robin Barnhart as assistant in both morning classes as well as Jacque Buchanan as bookkeeper. We strive to create a nurturing and secure environment for the students and their families. It is also our wish to encourage the spiritual growth of our families through a routine of Bible songs, stories and activities.

Many parents took advantage of opportunities to be involved in our program by volunteering in the classroom and attending field trips. Parents were very enthusiastic about our annual activities, such as our Christmas "Concert," Dad and Me Bowling and our Mothers' Day Celebration.

We continue to work with Serres Greenhouse to provide wonderful plants for our annual Plant Sale and with Oak Tree Fundraising for our ever popular Butter Braid sale. We are also planning a raffle fundraiser to take place during our Fall Preschool Open House. The summer went by very quickly and now we have begun our 2018-2019 school year. We have 38 children in our two classes this year and have added Erin Campbell as our M/W/F classroom aide.

As always, we are ever thankful for the support, encouragement and love shown to us by Pastor Scott, Audrey Weintz, Diane and Carston Berreth and the congregation of St. Stephen Lutheran Church. Please know that you are welcome to visit our classrooms, chat with our staff and students and volunteer your talents anytime.

Lori Funk  
Director

# Music Ministry

2018 Music Ministry, 9am Traditional and CCC

## Music for Worship

Music for traditional worship continues to center on lectionary texts and seasonal themes developed by Pastor Dunfee. It is a joy to schedule hymns for a congregation that knows and loves so many hymns so well. We are blessed to have so many musical individuals and groups who contribute to our worship experience, including:

**St. Stephen Choir** - participants this year include: Barb Groelz, Chris Duncan, Carey Salisbury, Jill Taylor, Marie Reitz, Judy Wunderlich, Linda Schmuck, Emily Boleyn, Abigail Graves, Bill Peck, Doug Boleyn, Jacob Lundgren, Brian Yapko, and Pastor Scott Dunfee.

**Cantors** - Barb Groelz, Abigail Graves, Jamie Webster, Doug Boleyn, Bill Peck, Brian Yapko, Jacob Lundgren, and Rob Kugler. Throughout the year, these musical liturgists delivered the Word in the framework of seven or more liturgies.

**Bell Choir**, led by Emily Boleyn

**Praise Pals**, led by Audrey Weintz and Brian Yapko, with new leaders joining in

**Strings Plus ensemble**, led by Doug Boleyn and Hal Pfingston

...and those who help out with a solo or filling in a part when needed, including Alan Bonney, Jim Dailey, Kari Martinez, Kristi Beyer, Kit Taylor, and others. And, when opportunity allows to play with the fabulous 11:15 musicians of the Worship Team Band, this year has offered some exceptional opportunities for collaboration (rather than merely alternation). Special kudos to Kathleen Hollingsworth's exceptional leadership for blended services and musical offerings incorporating the Clackamas Community College Choir.

## Special Services and Musical Offerings

St. Stephen continued to host rehearsals and concerts for the Chautauqua Community Chorus, as well as concerts for the Clackamas Community College Choir and other area ensembles. Our building is currently hosting a short session of rehearsals for the Festival Chorus of the Welsh Society, which includes some of our Chautauqua Singers and St. Stephen affiliates. In-house talent and guest musicians sponsored by the Robert E. Wunderlich memorial music fund provided musical refreshment for a number of worship and social/cultural events open to our congregation and the public. Our in-house musicians outdid themselves in their participation with various guest ensembles throughout the year, including with the internationally acclaimed players of the Oregon Renaissance Band at Reformation and at our Christmas Concerts highlighting the musical legacy of Martin Luther, Eugene-based brass players Cody Simmons and Alex Lowe on Palm Sundays, Mrs. Doyle and the Teapots for our St. Patrick's Day commemoration, Milen Slavov, accordionist, and others.

**Chautauqua Community Chorus**—Our choral music outreach program provided two concerts in winter and spring—“Lo, How a Rose,” featuring Advent and Christmas music from the time of Martin Luther, and “Rhythm of the Dawn,” featuring contemporary choral music by Christopher Tin from the video gaming world—both with interactive elements for multi-generational audiences. Members of our St. Stephen choir were the core members and section leaders of this ensemble, and the St. Stephen Bell Choir, St. Stephen Worship Team, and n St. Stephen Praise Pals and Youth Worship Team performed as well. Tessa Dailey and the St. Stephen Youth provided technical support, ushering, and welcoming roles for the event. The amazing Karen Corbett continued to provide stunning accompaniment as well, but was relieved by Christian Canfield in the spring when her home responsibilities required more time. Also thanks to those who assist with set up, clean up, and reception for our musical events—especially to Bonnie Beisell and her crew who has continued to provide a crucial role in setting up CCC concert receptions.

Our audiences were full in winter and spring with special thanks to Douglas Buckner who delivered flyers to various destinations around town. A free-will offering at our December Christmas concerts benefited the Annie Ross House in Clackamas County, while the free-will offering at our April “Rhythm of the Dawn” concerts were used to help sustain the choir outreach.

THANKS TO MANY WHO HAVE SHARED IN LEADING WORSHIP AND HELPING WITH THE MUSIC MINISTRY AT ST. STEPHEN! Musicians, cantors, liturgists, soloists, readers, communion assistants, prayer ministers, sound booth and AV operators. It is a huge percentage of our church family who actually assist with worship and the music ministry! What a ministry—both inside and outside of worship! Thanks to Kristi Beyer, Sarah Domine, Jenn Fosberg, and Holly Ray who coordinated flyers, postcards, and other advertising for our events.

# Worship Team

Dear St. Stephen Community,

The WT has continued to grow in musical integrity and intention over the last year.

I express gratitude to our long time singers, Doug and Emily Boleyn, Audrey Weintz and Jim Dailey. Without their voices, the text to these songs would not reach your ears. They volunteer much of their time to rehearse and sing. More than that, they put up with my drilling rehearsals especially after a long day. I appreciate you!

Much gratitude is expressed for Jim, who also plays guitar and offers up his music for offerings and communion. We also appreciate his help with the board and the set up on stage. We appreciate you!

Many thanks to our WT drummer, Dennis Elmer who really helps the music get to you with a strong beat and diligent work ethic. His calm energy help keep the team centered. We appreciate you!

And we are grateful to Carson Krause, our bassist from the College. His ears are a mile long and he is full of strong musicality. We need to get him singing more! We appreciate you...

We thank those of you who have been coming diligently to the Contemporary service. We feel and appreciate it when you respond, when you clap, when you move your bodies and mostly, when you sing. It helps us know that you are on board with us and that inspires us. We encourage you to take it to the next level with us and to never feel afraid to clap, so vocally respond, to sing and to dance. We feel appreciated when you do and that helps the music overall.

The budget fears are of a concern to us as I am aware that having a paid rhythm section is an added expense. Without them, the music would not be able to inspire you and move you the way you would like it to on Sunday morning. I ask that you keep that in consideration as you move forward with the budget.

We continue to learn new music for each series and hope that the repeated intro songs find their way into your memory so you can sing along. We are looking forward to Advent and bringing you uplifting music for the Season of Joy.

We also welcome new singers. Please come talk to me if you are interested.

In Peace,

Kathleen

# Youth & Family Ministry

## YOUTH & FAMILY REPORT FROM MAY 2017 TO OCTOBER 2018

Our Vacation Bible School in 2017 (Passport to Peru) and in 2018 (Shipwrecked), were both successful! Attendance for both VBS programs were great – between children and volunteers our attendance by the final day & carnival was over triple digits! **Thank you to ALL my VBS Volunteers - there are too many to name individually, but please know you are valued and appreciated by me personally and professionally!** I do want to especially recognize **Diane Berreth, Kari Martinez, and Jane St. Jacques** for their support and work being the VBS registration team – having an organized and thorough VBS registration team is paramount to its success. There are many of you who helped in various ways with these two VBS programs, the BBQ's, and the Carnivals - including your time, money, food donations, talents, and of course your prayers! We cannot do the great job we do in this ministry without the help and support of many hands in this ministry, thank you. I would like to give special thanks to **Erika Kealy with Pink Pineapple Gear** for the VBS T-shirts that she made for us – and thank you to **Madison Berreth** for ordering and purchasing them.

Praise Pals, a music ensemble for children of age 4 and up under the direction of **Audrey Weintz** and musical accompaniment from **Brian Yapko** on piano, and of course our two Music Ministers **Jamie Webster** and **Kathleen Hollingsworth** on piano has been a joy for our children and everyone they sing for. Thank you to Audrey and Brian for their volunteer hours and work with the children and parents of this ministry! Also, thanks to **Wendy Collins** for her assistance and time in this ministry. Looking forward, **Lynn Buchanan** and **Jim Dailey** will be accompanying Audrey, the Praise Pals, and Youth Worship Team.

Thank you to **Brian Yapko** for writing and **Pastor Scott** for helping me with play edits of our children's Christmas play to suit the needs of our church and cast for our production: "Heaven's Got Talent." Thank you to **Andrea Domine** and **Alek Kaster** for co-directing the play, **Joel & Carollee Mitchell** for photography, and **Steve Domine & Jim Dailey** for stage decoration/set-up & tear-down. Some other Christmas play thank you's go out to **Braydon & Jenn Fosberg** for operating the stage cue cards for our cast, **Sid Toll** for Sound, **Jacob Lindgren** for AV, and **Jim Dailey** on live feed video to our screens for all to see and for video filming the play.

Thank you to **Alex Kaster** who has been on staff in the nursery and has worked throughout the year helping me make each Sunday and each Kidz Clubz class a warm, welcoming, safe and loving place for each child. Alex also has assisted with co-directing our Christmas pageant, and both years with VBS – thank you Alex. Alex has a lot of little friends that seem to love and adore him as the nursery attendant – he is doing such a great job! Thank you, Alex, for your time & service.

We sent a group of six middle schoolers in June 2017 and eight middle schoolers in July 2018 to Confirmation Camp at Camp Lutherwood. In 2017 the confirmation campers were accompanied by **Kathleen Garrett** and **Pastor Scott**, in 2018 the confirmation campers were accompanied by

Pastor Scott, and one of the days **Carollee Mitchell** and I were able to spend the day at camp with them, so Pastor could have a day away.

Thank you to the mentors who are such a vital part of youth ministry: **Audrey Weintz, Jeff Garrett, Polly & Steve Domine, Joel & Carollee Mitchell, and Jim Dailey**. Thank you also to all the parents and others that step up numerous times to help with set-up/clean-up and general support for our fundraisers and service events! Thank you to **Christi Smith** and **Helen Holden** for baking and providing cakes for Confirmation & Graduate Sunday as well as the Birthday Cake for Jesus at Christmastime. Thank you to ALL who donated items for our St Patrick's End of the Rainbow Auction; entered a talent act in the St Stephen's Got Talent show; and to the ALL ages cast we had for the Christmas pageant.

Thank you to **Madison Berreth** for her generous help and donation of making homemade cinnamon rolls & providing more biscuits & gravy for Easter Breakfast. Thank you also to Madison Berreth for helping with creating a FUN annual family event for ALL – Trunk or Treat – we are getting close to the second annual Trunk or Treat and we are excited at the outreach opportunity it brings with it! Thank you to **Kathleen Garrett** for the Mother's Day Tea & Father's Day brunch reminder keepsakes that we pass out and decorate with in 2017 and for decorating help both in 2017 and 2018.

**Thank you to all the parents and extended families of our youth here at St Stephen for all the ways you give and support Youth & Family Ministry** – weather it be through bringing food items for a fundraisers/special events; helping greet/usher, sound/av at a Chautauqua Community Choir concerts; through encouraging, guiding, and driving the children in your life to church or to an event; or attending our functions and events to show your support.

Thanks to **Jamie Webster** for helping organize and provide entertainment for our youth fundraisers and events such as she did for St Stephen's Got Talent/Pasta dinner, Potato Bar & Auction, Mother's Day Tea, Father's Day brunch! Thank you to all who help by generously sharing their musical gifts and talents for our fundraisers too!

Thanks to **Connie Cook** for her support and work in the finance area for curriculum and other purchases for Kidz Clubz, VBS, and of course with all the youth group fundraising monies for camp, mission trips, youth gatherings and whatnot -you rock Connie!

Special thanks to **Bonnie Beisell** for all her awesome support and help when it came time to use or be in the kitchen or fellowship café, and to ALL the Youth, Parents, Grandparents, and others for the hours, talents, and ways you've invested in our children and youth at St Stephen.

Thanks to **Pastor Scott, Jamie Webster, Kathleen Hollingsworth, Jennifer Fosberg, Sarah Domine, Jerry Groner, Julie Countyman, and Holly Ray** – for being such a great supportive and helpful team to work with! Extra special thanks to **Holly** - for all she's done in the office in such a short period of time – it is such a big job to keep the wheels turning with all that each of us do in our perspective church ministries for one another and as we constantly seek new ways to

minister or do God's work with our hands to those not yet in community at St Stephen or elsewhere.

Lastly, **thank you to the Mutual Ministry Team, Leadership Board, and the congregation as a whole!** I have felt much support in my job with our kids, teens and their families with the affirmations and praise you have given me throughout the last 17 months since our last meeting and annual report. It has been wonderful to get to know some of you better by working alongside you. You are such compassionate and kind people - thank you for your support of me and for our youth & families here at St. Stephen.

**Tessa Dailey, Minister of Youth & Family**

# Property Team

Property Team Report - October 2018

It has once again been my pleasure to serve as your Property/Risk Management Ministry Team Leader this past year. We are truly blessed with the gifts of time and talent of so many of our volunteers who serve in this ministry. Thank you to all of you who have responded and been willing to help when needed.

We are grateful of our faithful and dedicated volunteers who have helped by washing windows, mowing the lawn, weeding, cleaning parking lots/sidewalks of all those leaves, climbing ladders to clean gutters, repair electrical issues with lights and the ongoing plumbing needs. A special thank you to Carsey Berreth for always being on call and responding to situations that need immediate attention! Thanks to Everett Buttolph for helping Carsey with painting the parking lot stripes and to Madison and Scott Berreth for helping him with the cleaning of our gutters!

We've struggled financially with being able to keep up with needed repairs to parking lot/sidewalk, excessive water bill due to malfunctioning toilets, and appreciate the financial response for help from our preschool, women's group, and members giving above and beyond! Our financial struggles have not allowed us to keep up with our carpet cleaning and would like to see our maintenance needs being supported and funded in the future.

Fall is here and with it comes the need for help with our grounds maintenance especially help with leaf cleanup and keeping our gutters cleaned. Please consider signing up on the clipboards to help with the cleaning of our parking lots, walk ways/entries and sidewalks it is a lot of work and can be overwhelming without your help.

We are so thankful to those of you who donated many hours this past year and am praying for that same great response this year. I invite you to please consider helping us with your time and talents in any capacity you are comfortable with. I look forward to this upcoming year and the opportunity to come together to work and serve in this important ministry.

Respectfully submitted,

Audrey Weintz  
Your Property/Risk Management Ministry Team Leader

## Fellowship Café

Thanks again for all who generously provide snacks for coffee hrs., as well as those people who surprise us with coffee grounds ! Appreciate Cheryl Ridlon setting-up twice a month and Kathie Todd continuing to host & cl-up when she can.

Need more members to help clean-up beside faithful Douglas Buchner . Please continue to welcome & include new guests.

Bonnie Beisell, co-ordinator.

## Social Concerns

Social Concerns reach outside the walls of St Stephen, we help with food for the food barrel, which is delivered to King of Kings for their Kings Cupboard. Back Pack Buddies, Lutheran World Relief with our school kits, health kit and quilts.

Our biggest outreach is to our own church families when there is a requested need.

Without all of your generous donations none of this would be possible. Many many heartfelt thanks to each of you.

Social Concerns

## **Silver Saints**

Currently we have about 20-25 active members. We meet the 3<sup>rd</sup> Wednesday of every month at 11:30am at rotating restaurants. A great time is had by all!

## **Sew & Sews**

During the past year the Quilters have been very busy. In the Spring and Fall we send full size quilts to Lutheran World Relief. We also send Health kits and School kits yearly. We make lap robes which go to the members of the congregation who are ill, the Veterans hospital, and to others when we learn of the need. Baby quilts also go to those in need. In addition we support the following: Coffee Creek quilt program, Dog beds, Milwaukie Senior Center, and other needs of which we are made aware.

We sell some of our quilt products as a means of earning money for batting. If you need a gift, contact a quilter.

Look for early Christmas gifts at our sale table during the annual St Stephen Christmas concert in early December.

We thank the members of the church for their unfailing support of our mission.

Kari Martinez

# Deepening Our Welcome

Last month the Quill featured Brian Yapko's poignant farewell letter to St. Stephen, thanking us for being so welcoming to Jerry and him. They were drawn in by our inclusive welcome statement, and then discovered that we really meant what we declared. The Quill then went on to include the words to the song Brian sang for us, "Everything Possible," which ended with the refrain, "The only measure of your words and your deeds will be the love you leave behind when you're gone."

My sister, Lois Hedman, has been helping coordinate efforts at her church in Stevenson, Washington to deepen their welcome, with the eventual goal of voting on a new welcome statement and becoming a "Reconciling in Christ" congregation. She and I talk frequently about their efforts, and I've been offering encouragement and suggestions as they work through the many issues and conversations. Lois reads our Quill on-line, and when she saw Brian's letter and song, asked if she could share that with her church. Some people had been asking why they needed to specifically say anything about sexuality in a new statement since they already say they welcome all. Brian's note helped answer that!

After our women's group discovered the wonderful "Hearts Unbound" Bible Study series written in readers' theater format by David Weiss, they also found it both entertaining and very enlightening. Like St. Stephen, this process has been taking their church several years but they are now on the verge of proposing a welcome statement for a vote. Lois has been expressing some frustration over the length and complexity of their draft statement, so she decided to check out the Reconciling Works website on line ([www.reconcilingworks/resources.org](http://www.reconcilingworks/resources.org)). There she found a number of 'sample' welcome statements – and one in particular – number 5 - that succinctly summarized what their committee was trying to say. The committee loved it, but then added a few Bible verses to further reinforce the message and make it their own. She was so excited to read the final version to me over the phone. As she started reading, I thought to myself that the words sounded awfully familiar. Soon I found myself reciting the statement along with her – word for word. Yep, you guessed it. They picked OUR WELCOME STATEMENT! Turns out that welcome statement #5 on the website differs in only two words (they added 'gender expression') from the one that St. Stephen developed and submitted six years ago. I had no idea ours was now out there as a sample for other congregations to emulate! Lois' church will be holding a special meeting on Reformation Day in October to vote to adopt this statement:

We welcome all who are seeking God's love and grace. We welcome all because God welcomes all, regardless of race or culture, sexual orientation, gender identity, gender expression, or relationship status. We welcome all without regard to addictions, physical or mental health, imprisonment, socio-economic circumstances, or anything that too often divides us. Our unity is in Christ.

Yours in Christ,

Emily Boleyn, Deepening Our Welcome

# Trust Fund

## St. Stephen Lutheran church Trust Fund Report Sept. 2018

Memorial Fund Checking account	9/17/18
General property	\$125.45
Al Burkhow Energy	\$3637.0
Non-designated	\$7701.44
Music	\$0.30
Education	\$376.75
Scholarship	\$1,802.40
Bob Wunderlich	
Music	1,809.03
Total Memorial	\$15,452.45
Thrivent Scholarship Mutual Investment Value	\$31,052.92
Thrivent Large Cap Stock Funds #7312071 value	\$15,839.39
Total Trust Fund Value	\$62344.76

### Expenses:

General Property-----\$0  
 Nondesignated Funds-----\$0  
 Burkhow Energy Fund-----\$0  
 General Music Fund-----\$0  
 Education Fund-----\$0  
 Scholarship Fund  
     2 Scholarships-----\$1500.00  
 Wunderluck Music Fund  
     Various music items---\$5,561.13

Thrivent Stock Funds  
 Church Operating Funds--\$26,000

Tom O'Neil

# Budget

Do to the transition to an interim pastor and those expenses our vote on a budget will be delayed to November.